

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1909

Field Office Distribution

Notices are available on Internet at www.fsa.usda.gov/dam/forms/notices.asp. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1264 8-9-02	EEO/CR On-Site State Management Reviews (OSMR), Findings for FY 2001	State and County Offices
AO-1265 8-7-02	Preparing and Submitting FY 2003 State Outreach Strategic Plans	FSA State Executive Directors
CM-441 8-9-02	Continuing With FY 2002 Farm Divisions and Tract Divisions on Multiple Ownership Farms	State and County Offices
CM-442 8-12-02	Service Center Information Management System (SCIMS) - Resolving "Unknown" Potential Duplicates	State and County Offices
CN-940 7-31-02	Researching and Resolving COPS Duplicate Bale Errors	State and County Offices, CMA's, and LSA's
CRP-409 8-9-02	Establishing State Conservation Priority Areas (CPA's) and Zones and Climatic Databases	State Offices
DCP-18 8-7-02	Cropland Information	State and County Offices
DCP-19 8-9-02	Summary of Upcoming Software for Establishing Bases and Yields for the Direct and Counter-Cyclical Program (DCP)	State Offices and Service Centers

Continued on the next page

National Procedure Checklist No. 1909 (Continued)

**Temporary
Directives
(Continued)**

Short Reference and Effective Date	Title	For
DCP-20 8-12-02	National Farm Bill Training	State Offices
DCP-21 8-12-02	NASS County Average Yield Data	State Offices and Service Centers
DCP-22 8-12-02	NASS County Average Yield Data	State Offices and Service Centers
EQ-115 8-13-02	2002 Training for State Environmental Coordinators (SEC's)	State and County Offices
FLP-262 8-12-02	Guaranteed Loan Systems (GLS) Shutdown	State and County Offices
FLP-263 8-13-02	Assignment of Peanut Quota Buyout Payments by FLP Borrowers	State and County Offices
LD-523 8-7-02	Authorized Emergency Assistance Payments	State and County Offices
LD-524 8-9-02	Announcing the Milk Income Loss Contract (MILC) Program	State and County Offices
LD-525 8-7-02	Lamb Meat Adjustment Assistance Program (LMAAP) Year 4	State and County Offices
LP-1856 8-7-02	Clarifying Under Debt Collection Improvement Act (DCIA) of 1996	State and County Offices
PF-190 8-12-02	Reminder of Policy About Typewritten Checks	State and County Offices
PS-435 8-7-02	Processing Missed WAMLAP Applications and Payments Using Software in County Release No. 491	State and County Offices
SIP-41 8-12-02	Entering the Stewardship Incentive Program (SIP) Cost-Shares Earned at FY-End	State and County Offices
TB-1054 8-14-02	2002 Burley Tobacco Designation Data	Burley State and County Offices Except North Carolina

Continued on the next page

National Procedure Checklist No. 1909 (Continued)

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
9-AO (Rev. 4) Amend. 6 8-12-02	Audits and Investigations	All FSA Offices
10-LD Amend. 8 8-9-02	Lamb Meat Adjustment Assistance Program	State and County Offices
3-PM (Rev. 3) Amend. 7 8-13-02	Personnel Operations	FAS Including Overseas, FSA Except CO Employees, and RMA
22-PM (Rev. 1) Amend. 89 8-7-02	County Office Personnel Management	State and County Offices

Procedure Notices

Procedure notices issued since the last weekly checklist are listed on this table.

PN Issue No.	Date	For
FSA PN Issue No. 147	8-14-02	State and County Offices

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
DCP-17	8-7-02	DCP-18
DCP-21	8-12-02	DCP-22

Continued on the next page

National Procedure Checklist No. 1909 (Continued)

USDA/FSA

Prefix	Form No.	Edition Date	Form Title	Filename(s)	Stocked By	Unit Issue	Used By	WDC Directives	File Code <u>1/</u>	Remarks
CCC	514	05-02-94	CCC Check Disbursements Register	nofile.htm	RPL/PDF/WP	Sheet	County Offices	12-AO, 25-AS, 115-FI, 3-BU	FM2	This form is obsolete. Destroy all stock.
CCC	580	08-08-02	Milk Income Loss Contract (MILC)	CCC0580.PDF	Electronic Form	MP/3	State and County Offices	Notice LD-524		This form is new and available electronically.
CCC	580 Appendix	08-08-02	Appendix to Form CCC-580, Milk Income Loss Contract	CCC0580APPENDIX.PDF	Electronic Form	MP/7	State and County Offices	Notice LD-524		This form is new and available electronically.
CCC	638	04-13-98	Confirmation of Sale	CCC0638.PDF	Electronic Form	MP/2	County Offices	25-AS, 7-CN, 35-FI	LP8	This form is available electronically in the PDF-Audio format.
CRP	1-E Addendum	05-07-02	Addendum Regarding Possession of Conservation Reserve Program (CRP) Property Held By Federal Agency	CRP1-EADD.PDF	Electronic Form	Sheet	County Offices	1-CRP, 2-CRP, 25-AS	CRP4	This file was revised and is available electronically. Destroy old stock.
KC	232	08-08-02	Notice of Approval or Change in Status of Storage Agreement or Contract	KC0232.DOC	Electronic Form	MP/3 Head to head	BCD-SCB, D&DOD-PCWB, WLED			Revised form to include references to Peanut and Sugar Storage Agreements; destroy all previous stocks/files.
KC	366	02-15-02	Shipment Information Log	KC0366instr.PDF KC0366.XLS	Electronic Form	MP/2 Head to head	CRD, EOD, FOD, Trade			Now available in Microsoft Excel; Adobe Portable File (PDF) instruction file available. Destroy all previous stocks/files.
KC	1104	08-08-02	Notice of Proposed Action and Request for Information	KC1104.DOC	Electronic Form	Sheet	BCD-SCB, FOD, D&DOD			Revised form to include references to Peanut and Sugar Storage Agreements; destroy all previous stocks/files.
KC	1117	08-08-02	Specified Change Notice	KC1117.DOC	Electronic Form	Sheet	BCD-SCB, EOD-TMB			Revised form to include references to Peanut and Sugar Storage Agreements; destroy all previous stocks/files.
MISC	Prog.Aid 1720	06-02	Your Road to Success Begins Here in USDAs Farm Service Agency	nofile.htm	KC	Brochure	All offices			New publication; a nationwide distribution has been made.

Note: Files saved in PDF Format must be opened in Adobe Acrobat Reader 5.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.